

Convocation Day

Oregon Health & Science University
Monday, June 3rd, 2019

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OHSU's Convocation Day for 2019 will be held at the **Oregon Convention Center**, in Portland on **Monday, June 3rd**, at 1:00p.m. The Oregon Convention Center is located at 777 NE Martin Luther King Jr. Blvd., Portland, OR 97232.

This guide outlines the requirements for participation in Convocation and the school hooding ceremonies, assists you in ordering and collecting regalia and announcements, and will serve as a guide for you and your relatives on the day of the events. Please read it carefully and keep it handy until the ceremony.

Please note that robing and line-up for students and faculty begins at 12:00 p.m. and early admittance into Exhibit Hall C/D will not be permitted. Doors to Exhibit Hall C/D will open at 12:15 p.m., and families and guests will be allowed in the venue at that time.

Convocation Checklist:

- ___ Cap, gown and hood orders submitted on-line to Royal-T Papers. See page 3 for date and location if you wish to order in person.

- ___ Convocation announcement form completed and submitted to Royal-T Papers. Orders will be mailed directly to students.

- ___ Pick up cap, gown and hood. See page 3 for distribution dates and locations.

We look forward to your participation in the ceremony, which is an important celebration and time for reflection both in your own life and in the life of the University. If you have questions about Convocation, see page 12 for school/department contacts.



Important Dates

ORDER DATES for caps, gowns, and hoods.

School of Medicine - M.D. Students Program will announce ordering instructions during Transition to Residency Week. Please do not order regalia online

School of Medicine – Graduate: Masters, PhD, Certificate, Radiation Therapy, Physician Assistant*, Human Nutrition

(SoM-Graduate Students order online except Physician Assistant)

herff.ly/ohsu

*Physician Assistant Students: Program will announce ordering instructions in early March. Please do not order regalia online.

School of Dentistry Students

Students can order online at:

herff.ly/ohsu

OR onsite @ RLSB in room 1A007,

Tuesday, March 12th, 2019

10:00 a.m. - 2:00 p.m.

School of Nursing Students

(SoN Students order online)

herff.ly/ohsu

School of Public Health Graduate

Students (SPH Students order online)

herff.ly/ohsupsuph

OSU/OHSU College of Pharmacy

For more information on ordering caps, gowns & announcements:

<http://pharmacy.oregonstate.edu/graduation>

FINAL OHSU ORDER DATES:

April 12, 2019

(No orders will be accepted after this date.)

REGALIA DISTRIBUTION DATES:

For Faculty and Students:

Student Center, Nucleus Lounge

Thursday, May 23rd 12:00p.m. -

6:00p.m.

Friday, May 24th 8:00a.m. - 1:00 p.m.

For Physician Assistant Graduates:

TBA - early May, 2019

Contact Dawn McNeill for details -

mcneilld@ohsu.edu 503-494-7439

If you are not able to make the above dates, you can place your order for caps, gowns and announcements on-line at:

herff.ly/ohsu

Oregon Health & Science University's Convocation is a celebratory occasion honoring all students as they culminate their academic experience at OHSU. Convocation will include faculty and administrators from all schools and will bring together members of the OHSU community for the institutional conferring of degrees.

Convocation

Oregon Convention Center – Exhibit Hall C/D at 1:00 p.m. (Doors open at 12:15 p.m.)

12:00 p.m. - Students will robe and line up in Exhibit Hall A1

12:00 p.m. - Faculty will robe and line up in Rooms A 105-106

Immediately following Convocation, the schools will host their hooding (& pinning) ceremonies celebrating the distinctiveness of their academic disciplines. You will find information about each of the 2019 Hooding & Pinning ceremonies below.

School of Dentistry Hooding Ceremony

Oregon Convention Center – Exhibit Hall B

Students will move from Convocation to line up for hooding in Rooms B 110-112.

Reception immediately following in Pre-function Lobby A space.

For further information about this event, please contact Jenna Wilkinson at (wilkinje@ohsu.edu) or Polina Pozdina (pozdinap@ohsu.edu), 503-494-8825.

<http://www.ohsu.edu/xd/education/schools/school-of-dentistry/current-students/graduation.cfm>

School of Medicine Hooding Ceremony - MD Program

Oregon Convention Center – Portland Ballroom

MD students will move from Convocation to line up for Hooding in the Portland Ballroom (rooms 255 & 256)

Reception immediately following in the Portland Ballroom 255 & 256 and Portland Ballroom lobby space.

MD Graduates & Faculty contact: Samantha Jo Peterson at petesama@ohsu.edu 503-494-8754

School of Medicine Hooding Ceremony – Graduate Studies, PA and RT Programs

Oregon Convention Center – Exhibit Hall E

Graduate students will move from Convocation to line up for Hooding in Rooms E 141-143.

Reception immediately following in the Portland Ballroom 255 & 256 and Portland Ballroom lobby space.

For further information about this event:

Graduate Students & Faculty contact – Lorie Gookin at gookinl@ohsu.edu 503-494-2464

School of Nursing Hooding & Pinning Ceremony

Oregon Convention Center – Exhibit Hall C

Students will move from Convocation to line up for Hooding & Pinning Ceremony in Exhibit Hall A1.

Reception immediately following in Exhibit Hall D.

For further information about this event please contact Trina Ramirez at ramirezt@ohsu.edu – 503-494-5440

<http://www.ohsu.edu/son/graduation>

School of Public Health

Oregon Convention Center – Exhibit Hall A

Graduate students will move from Convocation to line up for the Hooding Ceremony in rooms A 107-109.

Reception immediately following in the Holladay Plaza/Mezzanine.

<https://ohsu-psu-sph.org/graduate/graduation-ceremonies/>

For further information about these events, please contact Josh Hodsden at hodsden@ohsu.edu 503-494-1158

College of Pharmacy

Pharm D students will attend graduation and hooding on the Oregon State University campus on Friday, June 14th. Pharm D students are encouraged to also attend the OHSU/OSU Convocation ceremony on Monday, June 3rd as part of the collective OHSU colleges and programs. Please order your gowns and hoods from the OSU College of Pharmacy website and plan to bring your regalia with you to the Convention Center on June 3rd. OHSU will host a reception for graduates and guests/families immediately following Convocation in rooms C 123-124.

<http://pharmacy.oregonstate.edu/graduation>

For additional information about both ceremonies:
Contact Jin Bynum at bynuji@ohsu.edu or 503-479-5827

Convocation Participation Policy:

You may participate in the 2019 Convocation and Hooding ceremonies if you have fulfilled item # 1 and one of conditions a – d:

1. You are recommended by the dean and faculty of your school for graduation and:
 - a) You completed the requirements for your degree in August or December 2018 or March 2019 and have completed and filed an Application for Degree by the appropriate deadline.
 - b) You will complete your degree requirements in Spring Quarter, June 2019 and have completed and filed an Application for Degree by the appropriate deadline.
 - c) You are enrolled in the Medical Laboratory Science, Radiation Therapy, Physician Assistant, Doctor of Pharmacy or Paramedic Education program, will complete your degree requirements by December 31, 2019, and have completed and filed an Application for Degree form, if required, by the appropriate deadline.
 - d) You will complete your degree requirements during the Summer Term 2019.
*(Summer graduates may be able to participate in the June Convocation ceremony, school appropriate hooding ceremony and be listed in the programs, pending school approvals/policies. Graduates in this category must complete the application for degree by **April 15, 2019.**)*

School of Medicine Master and PhD students who have scheduled thesis/dissertation defenses before Summer term starts (6/24/2019) and will complete degree requirements by the end of summer (9/13/2019) may participate in convocation if

- a) You have applied for your degree by April 15, 2019
- b) You contacted Graduate Studies to let us know your intent to participate and have ordered regalia by the deadline of April 12th.

Please review the convocation information on the [Graduate Studies](#) website.

Diplomas

Diplomas are available to students once the degree verification has been completed. Students receive diploma covers during the hooding/pinning ceremonies. Graduates with degree requirements still to be satisfied should contact the Registrar's Office following completion of these requirements. The OHSU Campus Store (503-494-7708) stocks customized OHSU frames for OHSU diplomas. **Please bear in mind that only an official transcript can confirm your degree or certificate. Official transcripts will not be released until degree requirements are met and all academic and financial obligations to OHSU are satisfied.**

Degree Hoods and Colors

Gowns and hoods differ in color and style according to the degree received. All hoods bear the white, sky blue and forest green colors of OHSU. The color of the trim indicates the degree being received. Please ensure that you know exactly which degree you are receiving, and from which school within OHSU you are receiving it.

School of Dentistry

Doctor of Dental Medicine

Lilac-trimmed hood and short Old Gold tassel

Graduate Certificate

Lilac-trimmed hood and short Old Gold tassel

Master of Science

Lilac-trimmed hood and short Old Gold tassel

Oral & Maxillofacial Surgery

Lilac hood & green hood and short Old Gold tassel

School of Medicine

Bachelor of Science

Green tassel

Graduate Certificate

Green tassel

Master of Business Administration

Drab-trimmed hood and Green tassel

Master of Clinical Research

Green-trimmed hood and Green tassel

Master of Physician Assistant Studies

Green-trimmed hood and Green tassel

Master of Biomedical Informatics
Green-trimmed hood and Green tassel

Master of Science
Gold-trimmed hood and Green tassel

Doctor of Medicine
Green-trimmed hood and Old Gold tassel

Doctor of Philosophy
Sapphire blue-trimmed hood and Old Gold tassel

School of Nursing

Bachelor of Science
Apricot tassel

Master of Nursing
Apricot-trimmed hood and tassel

Post Masters Certificate
Apricot-trimmed hood and tassel

Doctor of Nursing Practice
Apricot-trimmed hood and Old Gold tassel

Doctor of Philosophy
Sapphire blue trimmed hood and Old Gold tassel

School of Public Health

Graduate Certificate in Public Health
Salmon Pink-tassel

Master of Public Health
Salmon Pink-trimmed hood and tassel

Master of Science
Salmon Pink-trimmed hood and tassel

Doctor of Philosophy
Sapphire blue-trimmed hood and Old Gold tassel

OSU/OHSU College of Pharmacy

Doctor of Pharmacy
Olive green-trimmed hood and tassel

Cap and Gown Information

Ordering Regalia

Participants are required to order and wear the appropriate academic costume at the OHSU 2019 Convocation Ceremony and school-appropriate hooding ceremony. Representatives from Royal-T Papers (1-800-442-4696) will be available to take orders for caps, gowns, & hoods on campus. (See page 3 of this guide for dates and locations.)

Graduates and Faculty that are not able to meet the scheduled time will need to order their regalia online at:

OHSU students, order at: herff.ly/ohsu

OHSU/PSU School of Public Health graduate students order at: herff.ly/ohsupsuph

OSU/OHSU students, order through OSU Bookstore starting on April 20th at:
<http://osubeaverstore.com/GraduationCenter/>

Note that School of Medicine, MD Program will announce ordering instructions during Transition to Residency Week. MD students: Please do not order regalia online.

Rental Fees

Cash, personal checks or Visa/MasterCard are accepted. Fees are to be paid in full at the time of placing the order unless your program covers regalia fees.

(Regalia for the School of Medicine – Master’s, Master of Science and PhD degrees will be paid for by the Office of Graduate Studies. Regalia for the School of Medicine – Doctor of Medicine degree (MD), will be paid for by the School of Medicine, MD Program. MD students - please do not order regalia online. MD Program will be ordering your regalia. MD/MPH dual degree students’ MPH hoods will be ordered and paid by the School of Medicine, MD Program.

Cap and Gown (B.S. & Certificate)	\$ 27.95
Cap, Gown and Hood (Masters)	\$ 54.95
Cap, Gown and Hood (Doctoral)	\$ 74.95

There is a home shipment option available for students who are unable to pick-up their regalia order. The cost of shipping regalia is \$12.95; items will ship on May 20th and will be delivered by May 24th.

All gowns and hoods are rentals and are to be returned immediately after the school hooding ceremonies. Students keep the caps or tams and the degree tassel with the custom OHSU tassel signet.

OSU/OHSU College of Pharmacy students purchase their regalia and do not return regalia on Monday, June 3rd.

Announcements

Announcements for the 2019 Convocation & hooding ceremonies can be ordered on line by clicking on the above link to Royal T or the OSU Beaver Store. Announcement orders will be mailed directly to students. *When ordering, please consider sending an invitation to a member of the faculty who has been especially influential to you during your time at OHSU.*

Cap and Gown Distribution

Please see page 3 of this guide for dates and times of distribution. **These are the only distribution dates and times.** Orders not collected at these times will not be brought to the Oregon Convention Center, and no refunds can be issued.

Return of Gown

Representatives from Royal-T Papers will be collecting rental gowns following each school hooding ceremony. Please deposit gowns in the collection boxes throughout the Oregon Convention Center.

Academic Honors Cords

Qualifying candidates in the School of Dentistry DMD program, School of Medicine MD program, and Baccalaureate program in the School of Nursing are eligible for honor cords. The School of Dentistry and School of Medicine provide honor cords to eligible recipients at Convocation for no cost. The School of Nursing supplies honor cords to recipients at no cost during the Convocation Fair. Master's and doctoral students are not eligible for honor cords.

Service Honor Cords

OHSU honors students who meet university-merit criteria in diversity and inclusion achievement with a service honor cord. The color of the diversity honor cord is light blue to signify unity and perseverance and to recognize students for their contribution to diversity and inclusion. This honor cord is sponsored by the Center for Diversity & Inclusion. For inquiries, contact Jenny Lee Berry, leeberry@ohsu.edu (503) 494-3893 or Tracey Lam, lamtr@ohsu.edu (503) 494-1362.

Veterans Cords

In recognition of their military service to the United States of America, OHSU honors its veterans by giving them a red, white and blue cord. When ordering regalia, click on the item and add it to your cart, there will be no charge.

Regalia and Etiquette

The academic cap is worn level at all times. The tassel should hang on the right of the cap at entrance into the Exhibit Hall until President Jacobson has conferred the degrees. At that point, the tassel may be switched to hang from the left side.

It is expected that graduates' behavior throughout the ceremonies will exemplify the professional standards of their calling. Alcoholic beverages, balloons, pressurized cans and explosive devices are strictly forbidden. Schools will be charged for any additional cleaning costs incurred during the ceremony. The Oregon Convention Center is a non-smoking facility.

Convocation Ceremony Directions

Because there will be no rehearsals, graduates are requested to follow the directions of their school faculty marshals before, during and after the ceremony.

Please note that participating in the ceremony processional requires standing, walking and climbing and descending stairs. If you have any special needs please speak with your convocation coordinator listed on page 12 to make arrangements as necessary.

Please leave purses, coats and other valuables with family and friends before you enter the building, as there will be no secured area in which to leave them during the ceremony; anything left in the robing room where students line up will be removed prior to the end of the ceremony. There will be volunteers and signage indicating where your group will assemble for the Convocation and Hooding processions.

Also, the Oregon Convention Center is a non-smoking (including electronic cigarettes) public facility, and helium balloons and any hazardous substances or items containing hazardous substances are not permitted. Stroller parking will be available in Exhibit Hall C/D during Convocation.

The Oregon Convention Center has two nursing mothers' pods called Mamava available to students and guest. One is located in Pre-function Lobby A space near A103 and the other is in Pre-function Lobby E near the E Meeting rooms.

The code to access these is 8008, or you can use the Mamava app.

For directions to Oregon Convention Center and parking information go to:

<http://oregoncc.org/>

<http://www.oregoncc.org/DirectionsAndParking/>

Visitor Accommodations

For information on lodging and dining:

Portland Oregon Visitors Association

www.pova.com 503-275-9750 or 1-800-962-3700

Many hotels offer rates for OHSU bookings. Please be sure to inquire when booking your accommodations.

School/Department Contacts for Convocation & School Ceremonies

School of Dentistry

Jenna Wilkinson, wilkinje@ohsu.edu - 503-494-8825

Polina Pozdina, pozdinap@ohsu.edu - 503-494-8825

Mark Mitchell, mitchema@ohsu.edu - 503-494-8825

School of Medicine - Doctor of Medicine Program

Samantha Jo Peterson, petesama@ohsu.edu – 503-494-8754

School of Medicine – Medical Graduate Programs

Lorie Gookin, gookinl@ohsu.edu - 503- 494-2464

School of Nursing

Trina Ramirez, ramireztr@ohsu.edu – 503-494-5440

School of Public Health

Josh Hodsden at hodsden@ohsu.edu 503-494-1158

OSU/OHSU College of Pharmacy (for Oregon State University ceremony only)

Paige Clark, paige.clark@oregonstate.edu 541-737-2507, 541-736-6607

Jin Bynum, bynuji@ohsu.edu 503-479-5827

Additional Health Education Programs

Medical Lab Science – Deb Disko, deb.disko@oit.edu - 503-821-1146

Grad Programs in Human Nutrition – Ash Ward, wardas@ohsu.edu – 503-494-7596

Paramedic Program – Deb Disko, deb.disko@oit.edu - 503-821-1146

Physician Assistant Program – Dawn McNeill, mcneilld@ohsu.edu 503-494-7439

Radiation Therapy - Kristi Tønning, tonning@ohsu.edu - 503-494-6708

Maria Thompson, thommaria@ohsu.edu – 503-494-3445

Convocation/Hooding Ceremony FAQ'S

- **Where do I leave my phone, pager, purse, coat, backpack, umbrella, camera case, or other valuables?** These items **MUST** be left with family and/or friends before you enter the building and robing/staging area, as there will be no secure area in which to keep them during the ceremony. Anything left in the staging area will be removed prior to the end of the ceremony and OHSU cannot be responsible for the items. Cell phones/pagers should be turned off or set to silent/vibrate during the ceremony.
- **Where do we park?** Parking garages are located below the [Convention Center](#) for a fee. There are also [surface lots and street parking](#) as well as many public transportation options.
- **Can family/friends come to the robing/staging area and take pictures?** No. The robing/staging area is for students and participating faculty only.
- **When will the SoD Hooding Ceremony begin?** The Convocation Ceremony begins at 1 p.m. and we anticipate it lasting 1-1.5 hours. Once participants are lined up for Hooding, the Ceremony will *tentatively* begin at 3 p.m.
- **May my baby/child sit with me during the ceremony?** No, we are unable to allow babies and children in the processional. Please make arrangements with family or friends to tend to your baby/child.
- **What about children as guests?** Young or small children may have difficulties with the length of the ceremony. Please do not allow children to play in the aisles. If the child(ren) becomes fussy, please adjourn to the outer lobby so as not to disturb the ceremony.
- **What do I do with my hood?** The hood will be carried into Convocation on your right arm and will remain there for the duration of the ceremony. You will then carry it into the Hooding ceremony and hand it to the faculty member/mentor at the hooding station as you cross the stage.
- **What do I do with my regalia after the ceremony?** Feel free to have many photos taken and then deposit your hood and gown into the collection boxes provided throughout the venue. The cap and tassel are yours to keep. The gowns are bar-coded and they will bill you if they are not returned.
- **What should I expect at the reception?** There will be a light hosted reception following the Hooding ceremony for graduates and their families, *tentatively* planned for 4:30 p.m.
- **What about tickets for my family/friends?** Seating is unlimited and no tickets are necessary.
- **When should my family/friends arrive?** The doors to Convocation will open at 12:15 p.m. for immediate seating. Early admittance is not available.
- **Aisles:** Please keep all aisle ways clear at all times. No baby carries, strollers, children or seating is allowed in these areas for safety reasons. Aisles are used during the ceremony by students, staff, and faculty.

If you have further questions about the OHSU Convocation & SOD Hooding Ceremony, please contact Jenna Wilkinson, wilkinje@ohsu.edu or Polina Pozdina, pozdinap@ohsu.edu.