

The Oregon Health & Science University School of Medicine requires that each medical student complete a scholarly project, or equivalent, as a graduation requirement. To achieve this, each student must identify a faculty mentor to supervise the project and to make sure the project meets OHSU and federal regulations in conducting research. The mentor's role is also to ensure that the project is feasible, novel, ethical, methodologically appropriate, and relevant to the study of medicine. The student must contribute to developing the hypothesis or goals for the project, and assume a leading role in designing and completing the project. The student should not just act as an assistant on an already developed project of the mentor.

The mentor will ensure that the student completes required human or animal subjects training, completes IRB applications and approval, and obtains consent from appropriate health care providers, institutions, and patients to collect data, as needed for the project. The mentor will assist the student with the development of his or her project proposal during the introductory coursework for Scholarly Projects. This will include developing a feasible timeline for completion of the project. The mentor will provide sufficient guidance to the student to ensure completion of the project prior to the student's planned graduation date. Please see the full description of "Mentor Expectations" in the Scholarly Projects Website and Sakai site.

The student mentee agrees to take responsibility in developing the hypothesis or goals of his or her project and to meet all compliance standards at OHSU for conducting research. The student agrees to attend all of the sessions of the Scholarly Projects Introduction course unless other arrangements have been made, and to develop his or her proposal in conjunction with his or her mentor and the appropriate Scholarly Project Concentration Lead who must approve both this agreement and the proposal. The student also agrees to work the requisite time necessary to complete the project as outlined in the proposal, a minimum of 6-weeks full-time equivalent, to receive credit for the project. The student also agrees to present his or her project at a capstone event and to deliver a project report before graduation.

**Title of project:**

**Short description of project:**

**Signatures:**

\_\_\_\_\_  
Mentee's Name & Date of Graduation

\_\_\_\_\_  
Mentor's Name, Title & Department

\_\_\_\_\_  
Mentee's Signature & Date

\_\_\_\_\_  
Mentor's Signature & Date

\_\_\_\_\_  
Concentration Lead's Name

\_\_\_\_\_  
Concentration Lead's Signature & Date